

September 10, 2018

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania met at 7:00 p.m. in the Municipal Building, 2175 Seipstown Road, Fogelsville, Pennsylvania where Chairperson Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Present were Anthony Werley, Richard Bleiler, Brian Carl, Stan Wojciechowski and Peter Lehr.

Minutes of the August 13, 2018 meetings were approved by motion of Anthony Werley seconded by Richard Bleiler. Motion carried.

The treasurer's reports of August 31, 2018, as well as payment of current invoices presented, were approved by motion of Anthony Werley, seconded by Richard Bleiler. Motion carried.

**Weisenberg Township
Treasurer Report
August 31, 2018**

| | | |
|-------------------------|-------------------|------------|
| General Fund Expenses | 8/01/18 – 8/13/18 | 100,694.22 |
| General Fund Expenses | 8/14/18 – 8/31/18 | 16,367.33 |
| State Fund Expenses | 8/13/18 | 46,548.33 |
| Equipment Fund Expenses | 8/13/18 | 0.00 |

| | |
|--|----------------------------------|
| | <u>Balance as 8/31/18</u> |
| General Fund Checking | 1,137,793.96 |
| General Fund CD | 700,000.00 |
| State Fund Checking | - |
| State Fund Money Market | 129,225.06 |
| Equipment Fund Money Market | 204,210.37 |
| Arcadia Industrial Park Signalization Fund | 49,808.53 |
| Recreation Fund | 10,012.68 |
| Fire Equipment Fund | 50,965.45 |
| Fire Equipment Fund - CD | 192,902.99 |
| Miscellaneous Escrow Fund | 5,629.26 |
| Road Swap Money Market | 481,518.51 |
| General Fund – CD Traffic Signalization | <u>77,772.08</u> |

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|--------------|--------------|
| Total Assets | 3,039,838.89 |
|--------------|--------------|

VISA Account Reconciliation – Brian

| | |
|-------------------|----------|
| Beginning Balance | 920.62 |
| Payments | (920.62) |

Purchases

| | |
|---------------------------------------|--------------|
| 1 & 1 Internet email | 50.97 |
| USPS – Postage | 12.61 |
| PSATS – Continued Ed Brian | 100.00 |
| Home Depot – Truck Numbers, Batteries | <u>38.84</u> |

| | |
|----------------|---------------|
| | <u>202.42</u> |
| Ending Balance | <u>202.42</u> |

VISA Account Reconciliation – Tony

| | |
|-------------------|------------|
| Beginning Balance | 1,473.40 |
| Payments | (1,473.40) |

Purchases

| | | |
|---------------------------------------|--------|---------------|
| Tractor Supply – Night in the Country | 11.94 | |
| West Side Radiator – Loader Repair | 132.50 | |
| Lowes – Night in the Country | 134.85 | |
| | | <u>279.29</u> |
| | | <u>279.29</u> |

Ending Balance

SUBDIVISIONS & LAND DEVELOPMENT:

None

OLD BUSINESS:

Richard Bleiler informed the Board regarding the recent meeting he attend for the Ontelaunee Veterans Memorial in order to honor our local veterans. They are currently asking local organizations for a list of names and they plan on meeting every month.

The upcoming Electronic Recycling Event for Weisenberg Township residents will be held on September 29, 2018 from 9-12 noon (or until trucks are full). An advertisement will be in the Northwestern Press the week prior to the event.

Morgan Hills – Timothy Schadler spoke with Brian Carl and requested removal from the agenda. Mr. O'Malley and Ms. Manuel stated that they are in the tail end of the agreement. Peter Lehr had a conversation with their attorney and he seemed to think that this should be completed in the next day or two. Brian will let everyone know when he receives the driveway agreement and pre-security agreement.

NEW BUSINESS:

An application to add 38 acres to the Township's Agricultural Security Area for Benson F Stettler/Charles Fritz/Barbara Ritter was approved by motion made by Anthony Werley and seconded by Richard Bleiler. Motion carried.

An application to add 23 acres to the Township's Agricultural Security Area for Scott & Susan Kinney was approved by motion made by Richard Bleiler and seconded by Anthony Werley. Motion carried.

Linda Gorgas made a motion to advertise a bid for "Tree Trimming" on New Smithville Road, seconded by Richard Bleiler. Motion carried. A letter will go out to homeowners letting them know that we intend to cut trees and brush along the newly acquired township road (New Smithville Road).

Anthony Werley made a motion to pass Resolution # 18-16, seconded by Richard Bleiler which establishes the method in which we will notify the property owners of the township's intent to remove trees and brush along New Smithville Road. Motion carried.

Motion made by Linda Gorgas, seconded by Anthony Werley, accepting the lowest bid on the Joint Salt Bid advertised by Upper Macungie. The lowest bid received was from Eastern Salt Company, Inc. at the cost of \$59.59/Ton (Weisenberg Township's portion of 500 Ton). Motion carried.

PUBLIC COMMENT:

Shawn O'Malley asked about the upcoming recycling event. He was given a flyer for the upcoming event.

WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:

Brian Carl, Fire Chief, informed the board that they are at 172 calls for the year so far. They are currently preparing their budget report and will have this to you shortly. Brian had a meeting with Gary Day regarding the traffic control on 78. PennDot doesn't do flagging which is a big concern when 78 is backed up and flagging needs to be done on surrounding intersections. There is also a big communication gap between Berks County and Lehigh County when accidents happen on interstate 78.

ROADMASTER'S REPORT:

Anthony Werley informed the board that they installed drainage on Kecks Road. They replaced a couple of pipes and they continue to work on repairing the dirt roads and continue mowing.

ENGINEER'S COMMENTS:

Stan Wojciechowski explained Title 75 in regards to Apple Road from the Township Line north to a point about 2,100 feet north of Mohr Lane and Mohr Lane from a point about 300 feet west of Hailey Court to the Township Line meets the definition as a "Residence District" and therefore can be posted at 25 miles per hour. This would require an ordinance to be passed.

Hunt Meadows will be starting the required road construction that was discussed last month. These have been posted on the township website weather permitting.

Discussion was held on the proposed walking / bike trail. Due to safety and liability concerns the Township will look at connecting the existing parks & trails. Stan will work on the design and further information on grants for the November 15th grant deadline.

ATTORNEY'S COMMENTS:

None

TREASURER'S COMMENTS:

Circle of Season is applying for tax exempt status for 2017-18 because they are a public school. The board agrees that they are a school and will not oppose their application. Morgan Hills escrow account is in the negative and will need to be addressed prior to release of the pre-security agreement.

Hailey Court has (2) residents (Bradley Collins-2345 Hailey Court and Gregory Epler-2348 Hailey Court) which are over 120 days past due on their sewer bills. Jeff has sent out the final notice letter and they have not responded. The information on these residents will be given to the solicitor and their names will be published in the Northwestern Press for none payment. Peter will also research if there is a homeowners association that still exists.

SUPERVISOR'S COMMENTS:

Richard Bleiler asked for an update on the timeclocks / H.R. service / Employee Handbook. Everything is being finalized and will be sent to Paychex. The park sign plantings that were approved last month are moving forward. Mike McCarthy from the EAC already completed the one at the baseball field. Brian stated it looks nice and he'll dig / prep the one at the athletic fields for Mike in a couple weeks. Brian will attend PSATS CDL program training in October. Linda Gorgas stated that she heard attendance was down this year at "Night in the Country" due to the weather. Anthony Werley and Jim Werley will be attending their annual spraying class for the roads to keep up their credits. The budget meeting is scheduled for November 5th @ 5pm and will be advertised.

SECRETARY / ADMINISTRATOR'S COMMENTS:

The MMO for the employee Pension for 2019 was reviewed. The Board questioned why it needed to be approved prior to the budget meeting / budget adoption. Brian stated that the State requires it to be approved by September 30th each year and said that it can be modified by Resolution at a later date. Motion to approve the MMO by Richard Bleiler, seconded by Linda Gorgas, motion carried. Trick or Treat will be the last Saturday of October from 6-8 pm. The trees at the athletic fields will be planted this fall since we received a donation from NFI. Brian will get quotes for min. 2.5" caliber maples & oaks from surrounding nurseries. Brian is authorized to approve whichever quote provides the highest quantity of trees for the \$5,000.00 donation that was received. Brian Carl preformed the speed study on Kern Road and it came in at 25mph. He will reach out to Maxatawny

regarding this and the signs. The Internet & Wi-Fi is hooked up at the maintenance building. The need for a new computer is necessary since the one that is there is outdated. Brian will get back to the board next month on the cost of a new computer.

With no further business, Linda Gorgas adjourned the meeting at 8:29 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl
Secretary