

February 11, 2019

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania met at 7:00 p.m. in the Municipal Building, 2175 Seipstown Road, Fogelsville, Pennsylvania where Supervisor Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Present were Richard Bleiler, Brian Carl, Stan Wojciechowski, Peter Lehr and Jeff Strauss.

Minutes of the January 14, 2019 meeting minutes were approved by motion of Linda Gorgas seconded by Richard Bleiler. Motion carried.

The treasurer's reports of January 31, 2019, were approved by motion of Richard Bleiler, seconded by Linda Gorgas. Motion carried.

Weisenberg Township

Treasurer Report

January 31, 2019

General Fund Expenses	1/01/19 – 1/14/19	54,556.52
General Fund Expenses	1/11/19 – 1/31/19	40,581.57
State Fund Expenses	1/14/19	1,293.26
Recreation Fund Expenses	1/14/19	

	<u>Balance as 1/31/19</u>
General Fund Checking	1,209,848.14
General Fund – CD	700,000.00
State Fund Checking	-
State Fund Money Market	40,181.63
Equipment Fund Money Market	206,571.99
Arcadia Industrial Park Signalization Fund	49,516.07
Recreation Fund	10,033.64
Fire Equipment Fund	52,866.72
Fire Equipment Fund – CD	192,902.99
Miscellaneous Escrow Fund	5,633.98
Road Swap Money Market	482,897.00
General Fund – CD Traffic Signalization	77,772.08
Capital Projects Fund	100,151.09
Open Space Fund – CD	5,000.00
Yard Waste Recycling Fund – CD	<u>65,000.00</u>
Total Assets	3,198,375.33

VISA Account Reconciliation – Brian

Beginning Balance	0.00
Payments	(0.00)

Purchases

PSATS Convention	965.00
Postage Envelopes	290.30
<u>Continuing Education</u>	<u>95.00</u>

	<u>1,350.30</u>
Ending Balance	<u>1,350.30</u>
<u>VISA Account Reconciliation – Tony</u>	
Beginning Balance	0.00
Payments	(0.00)
Purchases	
	<u>0.00</u>
Ending Balance	<u>0.00</u>

SUBDIVISIONS & LAND DEVELOPMENT:

None

OLD BUSINESS:

Peter A. Terry (Benchmark Civil Engineering Services, Inc.) presented a revised traffic signal plan to the Board for proposed modifications to the existing signal located at SR863 and I-78WB. Anytime there are changes proposed to the signal it has to be approved by the Board of Supervisors and a resolution must be passed in order for PennDOT to accept the submission. The plans were reviewed and comments were provided by Barry Isett's office and Brian Carl. PennDOT is requiring that an additional southbound 863 right turn lane & I-78 traffic camera be added as part of the HOP for the Golden Key Travel Center. The addition of the extra lane will require the existing mast on the Northwest corner of the intersection to move along with some other misc. changes. Brian Carl's comment letter dated February 11th, 2019 was reviewed. The traffic camera denoted on the plan will be powered, controlled and maintained by PennDOT. There will be a note on the plan stating the responsibility of PennDOT regarding this traffic camera. Guard railing will not be installed around the pole because PennDOT will not approve this request. All other comments on Brian's letter are agreed upon. Stan Wojciechowski's letter dated February 11th, 2019 was reviewed and Mr. Terry had no issues with making the corrections to reflect his comments.

Resolution # 2019-4 was conditionally approved by motion made Richard Bleiler, seconded by Linda Gorgas to authorize Linda Gorgas to sign the traffic signal plan when they have been revised to reflect the comments of the Administrator and Township Engineer. Motion carried.

We will be having our Electronic Recycling event on March 16th from 9 am to 12 noon or until the two trucks are full at the Weisenberg Fire Station. The event will be advertised on our website, in the office and in a flyer in the Northwestern Press.. The second event is scheduled for September 28th 2019.

NEW BUSINESS:

The 2018 Actual Use Report was reviewed by the Board for submission to PennDOT. Motion was made by Richard Bleiler, seconded by Linda Gorgas to sign/seal and submit the 2018 Actual Use Report. Motion carried.

PUBLIC COMMENT:

None

WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:

Matt Krapf, Deputy Fire Chief, informed the board that they had 22 calls for the year 2019. They are currently having a sticky bun and corn pie sale with a delivery date of March 7th. The fire company was awarded a State grant of \$12,997.11 and they are still waiting to hear from the AFG grant. Special thanks to Dave Freeman for his services in writing these grants. Ladder 5131 is back in service after repairs. The HVAC system is in need of repair and they are currently receiving quotes to have this work done. The new duty crew vehicle was ordered and the old duty crew vehicle (5192) will be traded in once that arrives. The officers started training on the new Lehigh County Cad System and members also took refresher certifications in Hazmat and CPR training. Discussion was held regarding the ambulance parking at the fire station. They are having water from snow and rain puddling on the gear room, station and hallway floors due to the floor not being sloped enough and are looking for ways to correct this problem.

EAC COMMENTS:

None

ROADMASTER'S COMMENTS:

Brian Carl informed the board that the road crew is finishing up a great job on tree trimming along New Smithville Road. They have been active w/ winter maintenance due to the storms. Linda Gorgas made a motion, seconded by Richard Bleiler to purchase a leaf vac trailer for the Twp. to use in order to clean storm drains, swales, etc. from Upper Macungie Twp. for \$3,000.00. Motion carried.

ENGINEER'S COMMENTS:

Stan Wojciechowski informed the board that no field work was completed at Morgan Hills since the last meeting. Their office did receive revised plans on January 22nd and they supplied additional comments back to them on January 30th, 2019. They have not received any other agreements to date. Peter reached out to their attorney and she hasn't heard from the owners either. There is nothing new to report on West Hills. Stan expects to hear about the trail project grant from PA DCED later in the spring/summer. Barry Isett's office was out flagging both sides of New Smithville Road for the culvert replacement permit.

ATTORNEY'S COMMENTS:

Peter Lehr informed the board that the AG Security for the Nelson property was recorded by his office and is now added. Video gambling was discussed. Peter stated that a bill is pending in the State Senate that gives municipalities the option to opt out of these video gambling terminals. Brian Carl is authorized to send a letter to our State representatives (Gary Day & Pat Browne) to let them know that Weisenberg Township does not wish to have video gambling and supports the bill that gives municipalities the option to opt out of having them.

TREASURER'S COMMENTS:

Jeff stated that they still are having issues with Cintas after we thought that it was corrected. Jeff sent an email immediately concerning the incorrect billing and it was answered/corrected right away. We will once again wait and see for next month's billing to see if it was actually corrected. Motion was made by Linda Gorgas, seconded by Richard Bleiler to increase the bonds for Jeff Strauss and Brian Carl to 3.5 million to cover the assets of municipal funds at an additional cost of \$765. each annually. Motion carried. Jeff applied for a sales tax refund for all the vendors who charged the Township incorrectly for a cost savings of \$127.32. The last page of the employee handbook was corrected.

SUPERVISOR’S COMMENTS:

Richard Bleiler supplied a sketch plan on the placement of the Ontelaunee Park Veterans Memorial. This is still in the preliminary stages but they are receiving names for the memorial. Linda Gorgas stated that there was no REC commission meeting held in January due to weather so there is nothing to report.

SECRETARY / ADMINISTRATOR’S COMMENTS:

Brian Carl informed the board that the LCATO winter banquet was held on February 1st. He stated that the LVPC informed the group that the Lehigh Valley has more approved and under construction warehouses than anywhere else in the world. He did speak with Becky Bradley from LVPC regarding the comprehensive plan update and those meeting will start up again shortly.

EXECUTIVE SESSION:

An executive session was held on February 6th @ 7:30 am to discuss employee matters.

With no further business, Linda Gorgas adjourned the meeting at 7:50 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl
Secretary