

June 11, 2018

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania met at 7:00 p.m. in the Municipal Building, 2175 Seipstown Road, Fogelsville, Pennsylvania where Supervisor Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Present were Anthony Werley, Richard Bleiler, Brian Carl, and Peter Lehr.

Minutes of the May 14, 2018 meetings were approved by motion of Anthony Werley seconded by Richard Bleiler. Motion carried.

The treasurer's reports of May 14, 2018, as well as payment of current invoices presented, were approved by motion of Richard Bleiler, seconded by Anthony Werley. Motion carried.

**Weisenberg Township
Treasurer Report
May 31, 2018**

General Fund Expenses	5/01/18 – 5/14/18	89,958.74
General Fund Expenses	5/15/18 – 5/31/18	45,163.23
State Fund Expenses	5/14/18	63,864.47
Recreation Fund Expenses	5/14/18	0.00

	<u>Balance as 5/31/18</u>
General Fund Checking	1,072,848.35
General Fund CD	500,000.00
State Fund Checking	-
State Fund Money Market	300,706.63
Equipment Fund Money Market	164,014.09
Arcadia Industrial Park Signalization Fund	50,166.70
Recreation Fund	5,003.57
Fire Equipment Fund	11,501.95
Fire Equipment Fund - CD	192,153.29
Miscellaneous Escrow Fund	5,626.60
General Fund – CD Traffic Signalization	<u>76,811.93</u>
Total Assets	2,379,328.53

VISA Account Reconciliation – Brian

Beginning Balance	
Payments	545.75
Purchases	(545.75)
Hershey Lodge – PSATS	279.90
1 & 1 Internet	50.97
USPS - Postage	<u>32.05</u>
	739.03

	<u>739.03</u>
Ending Balance	<u>739.03</u>
 <u>VISA Account Reconciliation – Tony</u>	
Beginning Balance	
Payments	9.53
	(9.53)
Purchases	
	(0.00)
Ending Balance	
	<u>0.00</u>
	<u>0.00</u>

SUBDIVISIONS & LAND DEVELOPMENT:

Morgan Hills (17 Lot – Major Subdivision – Final Plan) Brian Gasda (Lehigh Engineering, Inc.) presented the final plan for review with attorney Trisha M. Majumdar of Plunket & Graver, P.C. The developer is now willing to create a home owner’s association in order to maintain the Snouts and Sumps. Discussion was held regarding setting up a fund of \$5,000.00 that would be given to the township in order to cover the costs of passing an ordinance and establishing a special assessment on the 17 lots in case the home owner’s association fails and the Township would have to assess each individual property owner a fee in order to maintain the storm water BMPs for this development. (Similar to what the township does on fire hydrants.) Motion made by Anthony Werley, seconded by Richard Bleiler, recommending final plan approval Morgan Hills Subdivision prepared by Lehigh Engineering, Inc. dated April 11th 2018 last revised on May 17th, 2018, conditional upon the review letter of Barry Isett dated May 25th 2018, the township administrator’s comments dated May 31st 2018, the Planning Commission’s recommendations, evidence of the creation of a homeowner’s association to maintain the storm water improvements, a \$5,000.00 contribution made to the township, comments from the alternate engineer review letter, comments from the SEO on the Sewer Facilities Planning Module dated May 31st, 2018 and an agreement with the homeowner at 8996 Wertman Road who would have their address changes to 9017 Yorkshire Road. The developer will be paying for the speed reduction on Wertman Road and all associated cost occurred for the (3) municipalities. Motion passed.

Iris Butz (8993 Wertman Rd) addressed the board regarding the speed on Wertman Road. This was addressed with the speed study conducted on Wertman Road and the speed will be reduced to 25m.p.h.

Pre-Construction Agreement for Morgan Hills Subdivision was approved by an amended motion made by Anthony Werley, seconded by Linda Gorgas, to have Brian Carl execute the pre-construction indemnity agreement that was reviewed by the Township Solicitor, Peter Lehr upon receiving a driveway agreement with the property owner (8996 Wertman Road) and the developer. Motion passed.

OLD BUSINESS:

Motion made by Anthony Werley, seconded by Richard Bleiler to release the 10% held on the construction of the basins at the Weisenberg Fields. This release will start the 1 year maintenance agreement. Viburnums are the last item to be completed in order to close out the NPDES permit. Motion made by Anthony Werley, seconded by Richard Bleiler to have Made-In-The-Shade plant these at a cost of \$3,600. Motion passed.

Brian Carl informed the board that PennDot has now taken ownership of Old 22 as of June 4th, 2018. We have received the funds and they have been deposited into a separate account. Work will be started on the permit process for pipe replacement on New Smithville. Barry Isett and Tony will get together and discuss this further.

NEW BUSINESS:

An application to add 80.61 acres to the Township's Agricultural Security Area for Walter L & Lori L Nelson was approved by motion made by Richard Bleiler and seconded by Anthony Werley. Motion carried.

MS4 Pollutant Reduction Plan and Public Notice were reviewed by Keystone Consulting Engineering, Anthony Werley and Brian Carl. Part of our next renewal of our MS4 permit is that we have to reduce our sediment by 10% over the next 5 years. (34,587 lbs. per year.) We are proposing to do this by reconstructing some of the road side swales and revegetate them. The work can be performed by the road crew in order to control costs. Brian will also contact a resident on Clearwater Cir. who was previously interested in vegetating a rip rap swale.

PUBLIC COMMENT:

Jim Cleary (2237 Apple Road) Addressed the board with a speeding concern at the intersection of Apple Road and Redhaven Street. A traffic study was performed prior on this road and this intersection did not warrant a stop sign. When the traffic study was performed in 2014 the speed was reduced from 55mph (unmarked) to 35mph. Brian will look into the cost of an electronic sign and advise the board of his findings since the township does not own electronic signs. There are state guidelines regarding placement of signage on a road. This info will be presented next month.

Denise Gallagher (2243 Apple Road) told the board that her mailbox has been taken out plenty of times and she said even the township trucks are going too fast. Anthony Werley spoke with the resident concerning the snow load and how it affects people's mailboxes when snow rolls off the plows.

Walter Snider (8802 Edelweiss Road) stated that people do not stop at the stop sign @ Edelweiss & Blacksmith.

Barry Isett and Associates will perform a traffic study on Apple Road and advise the board of its findings. Stan Wojciechowski of Barry Isett stated that there are things that could possibly be done called "Traffic Calming". Brian will also contact the State Police regarding the speeding on Blacksmith & Apple Road.

WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:

Brian Carl, Fire Chief, informed the board that they are at 107 calls for the year so far. Linda Gorgas made a motion, seconded by Richard Bleiler to approve \$1,700 for (4) portable traffic signs. Two would be "Road Closed" signs and two would be blank signs that have Velcro attachments for a number of different signs. Motion carried.

EAC COMMENTS:

None

ROADMASTER'S REPORT:

Anthony Werley informed the board that it is Oil/Chipping season. He will begin posting the roads that will be done this summer. These will also be posted on the website so that the residents know which roads they will be. Shoulder mowing will continue and they will finish grading dirt roads time permitting.

ENGINEER'S COMMENTS:

None

ATTORNEY’S COMMENTS:

None

TREASURER’S COMMENTS:

We received a check for \$22,794. from Berkheimer for the owed taxes that were mistakenly sent to Berks County. A list of all businesses will be provided to Jeff Strauss going forward so that he can monitor this. We received the check from PennDot regarding the road swap of Old 22. These funds were deposited into a separate money market account. The CD rates have not gone up yet so we will discuss this at the next meeting. A liquid fuels audit was completed and no issues were found. Jeff Strauss will send out letters to the (2) residents who still refuse to pay their sewer bills regardless of the late fee charge. Circle of Seasons is suing the school district stating they do not owe taxes to them. According to the school district, they have sent several notices to the Charter School to change their tax status, to make application for tax exempt, and they never acted. They currently owe the school over \$125,000. and the school is not waiving it. The Charter School will owe the Township taxes this year as well. Vehicle registration on some of the Township trucks still have Donald’s name and address on them. Brian will look into having this corrected. The Township vehicles will now be numbered in order to better track expenses to each vehicle.

SUPERVISOR’S COMMENTS:

Anthony Werley advised the board that a six township meeting was conducted at Heidelberg Township. Linda Gorgas stated that the Rec Commission was still working on the walking trail. The appointment of an alternate member to the Planning Commission was discussed. Linda Gorgas made a motion, seconded by Anthony Werley to have Allen Cerullo (7946 Claussville Road) be an alternate member to the Weisenberg Township Planning Commission. Motion carried. Linda Gorgas made a motion to appoint Barry Isett & Associates Inc. to be our township engineering firm going forward and have Keystone Consulting Engineers to be our alternate firm. This motion was rescinded until the next meeting so that Peter Lehr can look into this further with the 2nd Class Township Code. Motion to appoint Linda Gorgas as Director of Administration was made by Anthony Werley, seconded by Richard Bleiler. Motion carried.

SECRETARY / ADMINISTRATOR’S COMMENTS:

Motion to hire “as needed” part-time employees was discussed. Linda Beitler was previously hired to this position but her availability has changed because she’ll be watching her new grandchild in the future. Motion to hire Judy Westenhoffer and Patricia Hoffman as part-time “as needed” employees at the rate of \$12.00 per hour (no benefits) was made by Anthony Werley, seconded by Richard Bleiler. Motion carried. Workers Compensation for the Fire Company is being renewed through BB&T as the carrier (SWIFT plan) and that runs from July 15th 2018 to July 15th 2019 at an estimate of \$17,645.00 with a plan administrative fee (BB&T) of \$882.00.

Resolution # 18-12 was adopted by motion made by Linda Gorgas, seconded by Anthony Werley to be a part of the Northwest Lehigh County Comprehensive Planning Group authorizing an application to the PA Municipal Assistance Program. Motion carried.

Motion to purchase a projector for the office/meeting room with a laser pointer for \$700.00 was approved by motion made by Anthony Werley, seconded by Richard Bleiler. Motion carried.

With no further business, Linda Gorgas adjourned the meeting at 9:34 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl
Secretary