

July 12, 2021

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 p.m. in person and on ZOOM due to the COVID-19 pandemic. Supervisor Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Anthony Werley, Brian Carl, Jeff Strauss, Peter Lehr and Stan Wojciechowski were also in attendance. Richard Bleiler attended by ZOOM.

The meeting was advertised & conducted in accordance with Act 15. Roll call was conducted on all members and staff.

Minutes of the June 14, 2021 Board of Supervisors meeting were approved by motion of Anthony Werley seconded by Richard Bleiler. Motion carried.

The treasurer's report of June 30, 2021 as well as payment of current invoices presented was approved by motion of Richard Bleiler seconded by Anthony Werley. Motion carried.

**Weisenberg Township**  
**Treasurer Report**  
**June 30, 2021**

General Fund Expenses	6/01/21 – 6/14/21	123,077.35
General Fund Expenses	6/15/21 – 6/30/21	18,959.88
State Fund Expenses	6/14/21	73,672.96
Equipment Fund Expenses	6/14/21	-
Fire Fund Expenses	6/14/21	1,336.74

**Balance as 6/30/2021**

General Fund Checking	3,686,776.37
State Fund Checking	-
State Fund Money Market	238,486.26
Equipment Fund Money Market	200,479.08
Arcadia Industrial Park Signalization Fund	43,976.79
Hillwood Signalization	82,310.03
Recreation Fund	56,501.63
Fire Equipment Fund	253,856.37
Fire Tax Fund	525,102.52
Capital Projects Fund	251,535.12
Conservation District Fund	84,541.20
Open Space Money Market Fund	15,214.40
Yard Waste Money Market Fund	<u>197,969.08</u>

Total Assets 5,636,748.85

VISA Account Reconciliation – Brian

Beginning Balance				825.20
Payments				(825.20)
Purchases	USPS	Postage		
	1&1	Internet Email	32.71	
	Parking Authority	Parking	2.00	
	Zoom	Monthly Fee	14.99	
	Lathem Time	Monthly Time Clock	39.00	
	EBay	Oil & Chip Machine	26.47	
	<u>Lehigh County</u>	<u>Park plan recording</u>	<u>87.13</u>	
				<u>202.30</u>
Ending Balance				<u>202.30</u>

VISA Account Reconciliation – Tony

Beginning Balance				0.00
Payments				(0.00)
Purchases				
	<u>ASGCO</u>	<u>Charges to COGS</u>	<u>1,061.79</u>	
				<u>1,061.79</u>
Ending Balance				<u>1,061.79</u>

**SUBDIVISIONS & LAND DEVELOPMENT:**

Foley CAT – Land Development – Final Plan - 10171 Old Route 22 – Stan Wojciechowski reviewed the final plan and previous requirements that were completed to grant conditional final approval. The Board has previously granted waivers on the plan. The Developer is moving forward with the plan to widen the intersection at Golden Key and Old 22. There was a site meeting 2 weeks ago with the owner of the corner property (Terry Shaner) and the developer to review pole replacement and widening. Motion made Anthony Werley, seconded by Richard Bleiler to approve the plan conditional on the comments of Stan Wojciechowski’s July 12<sup>th</sup> 2021 review letter. Brian’s comments were all addressed. Motion carried.

Foley CAT – Planning Module – (Resolution # 21- 11) Motion to accept the Planning Module and submit to DEP for approval made by Richard Bleiler seconded by Anthony Werley. Motion carried.

Jonathan Williams –Minor Subdivision –Prel./Final – Dated 5/21/2021 (9216 Valley Road) Stan Wojciechowski reviewed his comment letter dated July 8, 2021 which proposed to subdivide a 21.94 acre parcel into (2) lots. Brian Carl reviewed his comment letter dated June 24, 2021. Motion was made by Richard Bleiler, seconded by Anthony Werley to conditionally approve the minor subdivision based upon our Engineer’s letter dated July 8, 2021 and Administrator/Zoning Officer letter dated June 24, 2021. Motion carried.

Jonathan Williams – Planning Module – Motion made by Anthony Werley to conditionally accept the Planning Module and submit to DEP once Chris Noll has approved the application, seconded by Richard Bleiler. Motion carried.

**OLD BUSINESS:**

Hailey Court – Late Fee Resolution # 21-12 was approved by motion made by Anthony Werley, seconded by Richard Bleiler. Motion carried.

**NEW BUSINESS:**

Linda Gorgas made a motion, seconded by Anthony Werley to open a new bank account with New Tripoli Bank in order to deposit COVID-19 Funds. Motion carried.

9076 Loghouse Road (Wyatt Gehringer – applicant on the list since 2011) – Donna Wright (Lehigh County Farmland Preservation) was in attendance to address the Board regarding a request for support with funding preserved farms within Weisenberg Township. She is requesting municipal funds in order to bridge the gap between the County cap of \$6,000.00/acre and what the actual land appraised. She explained how farms are ranked and provided the 2022 ranking sheet. Tony Werley asked if there were additional farms in which the land was appraised at more than their cap of \$6,000.00 an acre. She replied yes. Different options are available to municipalities to contribute if they choose not to do the whole amount between the cap amount and the appraised amount. The Board will review the information and will take this under consideration. All Board members expressed interest in supporting the program in some way.

**PUBLIC COMMENT:**

Allen Cerullo asked if the COVID funds could be used to preserve land. Brian stated that there are strict guidelines as to what we can use these funds for. He informed the Board of examples of what the funds could be used for but preserving land was not on the list.

**WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:**

Matt Krapf, Fire Chief, informed the Board that they had 102 calls for the year so far. A hoagie fundraiser which was held in May brought in a profit of \$934.50. The July hoagie sale will run till July 27<sup>th</sup> with a delivery date of August 5<sup>th</sup>. He reviewed his comment letter dated 7/12/2021 regarding the activity of the fire department and their members. The rolling chassis payment on the new fire truck being built will be coming due soon. Funds to pay this will be transferred from the Township Equipment Fund into the Fire Company account in order to make this payment. The remaining balance that would be needed will come out of the Fire Tax Fund. Motion made by Linda Gorgas, seconded by Richard Bleiler to approve the funds to be transferred to the Weisenberg Fire Department to make this payment. Motion carried.

**EAC COMMENTS:**

Brian stated that Marty Rakaczewski and himself are coordinating a rain barrel workshop run through LCCD. Another coordination meeting is currently scheduled July 14<sup>th</sup> 2021.

**ROADMASTER'S COMMENTS:**

Anthony Werley informed the Board that oil and chipping of Township roads was completed. They also helped Lynn, Heidelberg and Lowhill Townships with their oil and chipping for the season. Line painting is scheduled to happen shortly, weather permitting. Linda Gorgas made a motion to purchase from Upper Macungie Township (2) used trucks. **1** – 2015 (F-350) for \$24,500.00. **2** – 2006 Mack Granite Dump Truck – single axle for \$52,023.00. Also to approve the purchase of a new plow for the F-350 for \$6,735.00. Motion was seconded by Richard Bleiler. Motion carried.

**ENGINEER'S COMMENTS:**

Stan Wojciechowski informed the Board West Hills Business Center is looking to schedule a pre-construction meeting with PennDOT to start the installation of the traffic signal at Golden

Key Road/Commerce Circle and West Hills Court. Kuhns Hill Road replacement will be moving forward and he would like to have a “draft” bid package ready for the next meeting. This project will be partially funded by the Dirt & Gravel Low Volume Roads program. UGI is energized and is now servicing those areas with gas.

**ATTORNEY’S COMMENTS:**

None

**TREASURER’S COMMENTS:**

Jeff Strauss informed the Board that Raymond Bear has until Thursday to pay his invoice. Discussion was held with regards to opening an Amazon Prime Account in order to save sales tax on purchases. The cost of this will be split between the Fire Department and the Township. The yearly administrative fee for the pension plan (for employees) will be paid by the pension plan.

**SUPERVISOR’S COMMENTS:**

None

**SECRETARY / ADMINISTRATOR’S COMMENTS:**

Brian Carl informed the Board that a mobile home @ 10524 Old 22 is no longer needed for the care of elderly parents of David & Diane Herber. They have applied for a demo permit to remove the trailer and wish to have the New Tripoli Bond released. This was in place in order to ensure the removal of the trailer once it was no longer needed. Motion was made by Anthony Werley, seconded by Richard Bleiler to release the bond once all utilities have been capped off/removed and the trailer is removed. Motion carried. Brian, Tony and Christine of Barry Isett’s office met with the MS4 inspector from DEP this past week which went well. Christine is completing paperwork to submit that was requested. Brian informed the Board that Scantek was in our office to give a presentation/quote to convert all paper files to a digital filing system. This will be further discussed at budget time. We will start the walking trail over at Weisenberg Fields this month. A request was granted by the Board for Brian to purchase and install a tool box for the truck that will be used by him for township business.

**EXECUTIVE SESSION:**

None

With no further business, Linda Gorgas adjourned the meeting at 8:30 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl, Secretary