

May 13, 2019

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania met at 7:00 p.m. in the Municipal Building, 2175 Seipstown Road, Fogelsville, Pennsylvania where Supervisor Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Present were Anthony Werley, Richard Bleiler, Jeffrey Strauss, Brian Carl, Stan Wojciechowski, and Peter Lehr.

Minutes of the April 8, 2019 meeting minutes were approved by motion of Anthony Werley seconded by Richard Bleiler. Motion carried.

The treasurer's reports of April 30, 2019, were approved by motion of Richard Bleiler, seconded by Anthony Werley. Motion carried.

**Weisenberg Township**

**Treasurer Report**

**April 30, 2019**

General Fund Expenses	4/01/19 – 4/08/19	75,278.03
General Fund Expenses	4/09/19 – 4/30/19	18,821.62
State Fund Expenses	4/08/19	23,507.21
Recreation Fund Expenses	4/08/19	-

**Balance as 4/30/19**

General Fund Checking	1,282,149.40
General Fund – CD	700,000.00
State Fund Checking	-
State Fund Money Market	345,454.57
Equipment Fund Money Market	206,925.18
Arcadia Industrial Park Signalization Fund	49,588.35
Recreation Fund	12,547.84
Fire Equipment Fund	52,945.43
Fire Equipment Fund – CD	192,902.99
Miscellaneous Escrow Fund	5,636.72
Road Swap Money Market	483,719.06
General Fund – CD Traffic Signalization	77,772.08
Capital Projects Fund	100,321.58
Open Space Fund – CD	5,000.00
Yard Waste Recycling Fund – CD	<u>65,000.00</u>
<b>Total Assets</b>	<b>3,579,963.20</b>

<u>VISA Account Reconciliation – Brian</u>	100.20
Beginning Balance	(100.00)
Payments	

**Purchases**

Lowes- park sign posts	22.98
PSATS-Lodging	1,104.45
Grainger – Nozzle, Shut off	40.19
<u>USPS – Postage</u>	<u>7.95</u>

		<u>1,175.57</u>
Ending Balance		<u>1,175.57</u>
 <u>VISA Account Reconciliation – Tony</u>		
Beginning Balance		0.00
Payments		(0.00)
Purchases		
Grainger	63.18	
Applied Ind Tech	54.79	
Hunter Keystone	<u>52.79</u>	
		<u>170.76</u>
Ending Balance		<u>170.76</u>

**SUBDIVISIONS & LAND DEVELOPMENT:**

None

**OLD BUSINESS:**

**Resolution #2019–10** accepting the addition of 9.273 acres into the existing Township’s Agricultural Security Area for Kurt J. & Alyssa J. Gerhard was adopted by motion made by Richard Bleiler and seconded by Anthony Werley. Motion carried.

Martin Rakaczewski (2912 Musket Road) addressed the Board with his concerns regarding roadside litter. He thanked Brian Carl for being a huge help in providing information, being very open/transparent and making himself be available through email/phone conversations. He presented pictures to the Board of pictures of trash that has been blowing around the multi-purpose field/Golden Key Road and the Hunt Meadows development. Mr. Rakaczewski organized a community clean-up event on April 22<sup>nd</sup> (Earth Day) in which they collected several bags of trash with the help of local sponsors and volunteers. Dr. Clutter was out with 2 employees, for 2 hours, providing bags and helping with the clean-up. They also took the trash away for \$150.00. He is requesting the Township to be involved in the trash clean-up and that the appropriate money be set aside in the annual budget for trash clean up events on a more regular basis. Brian Carl did reach out to Waste Management and the surrounding business to let them know that trash is escaping their facilities. He also advised them that they have to be more diligent in preventing trash from blowing around again. Some of the trash is coming from residents who use the Waste Management Drop-Off Center. This is due to trash not being secured properly during travel. Anthony Werley thanked Mr. Rakaczewski for holding his clean-up event. He also stated that since Brian reached out to the local surrounding business they have seen an improvement. After Palram and Waste Management were made aware of the issue they have made an effort to clean up the trash around their facility and surrounding area. Linda Gorgas addressed Mr. Rakaczewski regarding his accusations as if the Township is irresponsible. The Board didn’t know you had a problem and once it was brought to our attention Brian did make appropriate calls. The Board is more than happy to look at options to correct issues, have discussions and take appropriate measures. Mr. Rakaczewski would like to be involved in finding a solution to this problem by being a part of the discussions and to attend the next budget meeting for the Township in September to possibly save costs in other line items in the budget to cover the cost of trash removal. He would like to hold an event annually on Earth Day. If the surrounding business could pick up the blown away trash on a monthly basis (or even have a

weekly check to see what is needed) this would improve the problem. He then suggests holding another clean-up event around October with the help of Dr. Clutter or another clean-up company.

Mike Luma (Bleiler Hill Road) stated that his family cleans up a couple times a year for the past 3/4 years because litter accumulates. He contacts Brian when there are bags to be collected and the Township comes by and picks them up. He suggests maybe some type of Ordinance that states you have to cover your bags of trash when you are transporting them to the Transfer Station. It was discussed that a flyer should be handed out to the residents at the Waste Management Transfer Station to let them know that they are required to secure/tarp trash when transporting it to the facility to elevate the trash that is being collected on the side of the road. Brian will contact the businesses again and have them commit to a regular schedule of clean-up.

Brian Carl, Peter Lehr, Stan Wojciechowski and Anthony Werley met with UGI regarding their plan on installing an 8" medium pressure gas line starting at Nestle Way to approximately the Weisenberg Elementary School. UGI has received a (Gas beyond the Main) million dollar grant and will be moving forward with this project. The concern with the installation of gas lines on Township roads is that they will be creating several patch areas on the roads.

**Resolution #19-11** amending the standard specifications for road restoration for Township Roads was approved by motion made by Anthony Werley, seconded by Richard Bleiler. Motion carried. Peter Lehr will be working on an Ordinance that will be passed in conjunction with this resolution.

**Resolution #19-12** authorizing a grant application for the Greenways, Trails & Recreation Program (GTRP) for the construction of Phase 1 of the proposed Weisenberg Township Pedestrian and Bicyclist Trail. This designates Linda Gorgas, Chairperson as the official to execute all documents/agreements regarding the grant process was approved by motion made by Richard Bleiler, seconded by Anthony Werley. Motion carried.

Mike Luma (Bleiler Hill Road) asked where this trail is. Brian Carl explained the location.

Brian Carl updated the Board regarding West Hills Phase II. He stated that Hillwood was agreeable to doing all of the items that were discussed onsite including the milling/paving which is scheduled to be completed on 5/20/19. Hillwood will be looking for the Township to accept the road at our June board meeting in order to avoid extending their letter of credit for public improvements. Brian will forward Peter Lehr the information that was done from Phase I for him to prepare a resolution for the next meeting.

#### **NEW BUSINESS:**

Brian Carl informed the Board that Glenn & Donna Wagner's farm (4827 Five Point Road – 63.95 acres) has been added to the Preserved Farm Program. Brian Carl stated that we currently have 4,256 of preserved acres which makes Weisenberg the 2<sup>nd</sup> largest in the county.

Linda Gorgas, seconded by Anthony Werley approved Weisenberg Township's portion (60,000 gallons) of the joint oil bid. This was bid out by Heidelberg Township and the lowest bid was granted to Midland Asphalt Materials Inc. for \$2.15 per gallon. Motion carried.

Valley Road/Distillery Road culvert replacement was discussed. This is the first culvert replacement listed on our Capital Improvements project list. This is eligible for funding through the State and Conservation District because it is a low volume road. Barry Isett will prepare a proposal/estimate so that we can begin the process of applying for a permit to replace this culvert hopefully next year. We did submit two (2) projects for erosion control, one on Folk Road and

Edelweiss Road which has been approved (pending the traffic counts) for funding from the Low Volume Road program. It was approved by the Board to have Barry Isett perform traffic counts on these roads to prove their qualifications of less than 500 cars a day.

Jan Grantz and Marilyn Musumeci addressed the Board with their concerns of speeding on Lyon Valley Road and their driveway. They received a letter from their landscaper that he will no longer be able to service their yard due to many close encounters with speeding traffic as he attempts to pull into and out of their property. They have been in contact with PennDOT, since Lyon Valley Road is a state road, with their wish to install a "Hidden Driveway" sign to inform motorist. PennDot stated that they would allow a sign if the Township would pay for the sign and the maintenance. Anthony Werley asked the residents if they had an approved HOP from PennDOT. The residents stated that although they don't have a copy with them they believe they do and will provide one to the Township. The residents stated that they are willing to pay for the sign. It was agreed upon that Brian Carl and Anthony Werley would speak with PennDOT about this issue and come up with a plan and get back to the residents with a solution.

**PUBLIC COMMENT:**

Northwestern Swim & Fitness Inc. – Jan Sutermeister (7795 Hawk View Road) addressed the Board with a request for a letter of support for a feasibility study to be conducted for the proposed swimming pool and recreational facility in the area of the Northwestern Lehigh School District. It was agreed upon by the Board to have Brian Carl write the letter of support.

**WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:**

Matt Krapf, Deputy Fire Chief, informed the Board that they had 72 calls so far for 2019. They are currently having a meat pie sale with a delivery date of June 6<sup>th</sup>. Several maintenance projects have been completed around the Fire Station. The membership has decided to keep the 5192 utility vehicle. The new officer's vehicle arrived and is currently being up-fitted. They will be doing a joint tractor trailer training session @ Yocum Towing on May 20<sup>th</sup> & 21<sup>st</sup>. The Community Open House was held at the Fire Station on May 11<sup>th</sup> and a great time was had by all who attended.

**EAC COMMENTS:**

None

**ROADMASTER'S COMMENTS:**

Anthony Werley informed the Board that they are doing some leveling/patch paving on New Smithville Road in preparation of the paving later in the year. They also did some shoulder paving on Short Road and some street sweeping when the weather cooperates. They are currently also helping Lynn out with some of their paving projects. They will be doing oil/chipping in early June (weather permitting) so he will be getting Janet a list of the roads to post on the website.

**ENGINEER'S COMMENTS:**

Stan Wojciechowski informed the Board that the only activity at Morgan Hills is shale removal from site. We haven't seen any activity on West Hills 4B & 4C and there is nothing new to report on the bike trail. We have heard back from the U.S. Fish & Wildlife Services and it was determined that a Phase 2 Bog Turtle Survey is not required provided we do all the work after October 1<sup>st</sup>. There also has not been any response back from Katem Court regarding their punch list items.

**ATTORNEY’S COMMENTS:**

Peter Lehr stated that he also has not heard from Kate Tercha regarding Katem Court and so we are in a holding pattern until the punch list is completed. Peter also informed the Board about a bill that passed the State House and is now in the Senate regarding amending the Ag. Security properties to allow an additional residence on the property.

**TREASURER’S COMMENTS:**

Jeff Strauss stated that the contract with Cintas is expiring this month. Brian Carl did receive other quotes to perform this service. UniFirst was the best price at \$33.20 biweekly for 50 shop rags, 20 coveralls (4 per guy) with a damage waiver of \$3.20. This would be a 36 month contract with a 3% increase per year. If we are unhappy with their service we can cancel with a 30 day notice and cancellation letter. Motion made by Anthony Werley, seconded by Richard Bleiler to cancel out our contract with Cintas and move forward with the new service from UniFirst. Motion carried. Jeff also stated that his 2016 QuickBooks version will be outdated and no longer will be supported after May 31<sup>st</sup>. Motion made by Richard Bleiler, seconded by Anthony Werley to upgrade our QuickBooks version from 2016 to the 2019 version for \$220. Motion carried.

**SUPERVISOR’S COMMENTS:**

Richard Bleiler asked for a breakdown of the fire departments \$76,065.00 funding request. Brian explained it was a combination of monthly operating expenses and a portion of the new duty officer vehicle both of which were budgeted. Motion made by Anthony Werley, seconded by Richard Bleiler to release the funds to the fire company. Motion carried.

**SECRETARY / ADMINISTRATOR’S COMMENTS:**

Brian Carl shared with the Board that he will have Peter Lehr with him to enforce the (3) upcoming civil complaints with the magistrate. A meeting was held on the comprehensive plan and there is an agreement with LVPC that will be forwarded to Peter Lehr for him to review. The press release is scheduled for May 29<sup>th</sup> @ 12 noon regarding the grant we received from DCED to update the Multi-Municipal Comprehensive Plan. Stakeholders meetings will be taking place in June to get public input from the community regarding the updates. The first meeting will be held at the Heidelberg Township Building on June 12<sup>th</sup> @ 6:30pm, second at Washington Township Building on June 13<sup>th</sup> @ 8am, and Weisenberg Township Building on June 17<sup>th</sup> @ 6:30pm.

**EXECUTIVE SESSION:**

None

With no further business, Linda Gorgas adjourned the meeting at 8:15 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl  
Secretary