

April 8, 2019

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania met at 7:00 p.m. in the Municipal Building, 2175 Seipstown Road, Fogelsville, Pennsylvania where Supervisor Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Present were Anthony Werley, Richard Bleiler, Brian Carl, Stan Wojciechowski, and Peter Lehr.

Minutes of the March 11, 2019 meeting minutes were approved by motion of Anthony Werley seconded by Richard Bleiler. Motion carried.

The treasurer's reports of March 31, 2019, were approved by motion of Richard Bleiler, seconded by Anthony Werley. Motion carried.

Weisenberg Township

Treasurer Report

March 31, 2019

| | | |
|--------------------------|-------------------|-----------|
| General Fund Expenses | 3/01/19 – 3/11/19 | 93,886.27 |
| General Fund Expenses | 3/12/19 – 3/31/19 | 18,269.11 |
| State Fund Expenses | 3/11/19 | 30,943.12 |
| Recreation Fund Expenses | 3/11/19 | - |

| | <u>Balance as 3/31/19</u> |
|--|----------------------------------|
| General Fund Checking | 1,273,066.95 |
| General Fund – CD | 700,000.00 |
| State Fund Checking | - |
| State Fund Money Market | 368,807.87 |
| Equipment Fund Money Market | 206,798.67 |
| Arcadia Industrial Park Signalization Fund | 49,562.35 |
| Recreation Fund | 12,542.35 |
| Fire Equipment Fund | 52,917.67 |
| Fire Equipment Fund – CD | 192,902.99 |
| Miscellaneous Escrow Fund | 5,635.73 |
| Road Swap Money Market | 483,423.33 |
| General Fund – CD Traffic Signalization | 77,772.08 |
| Capital Projects Fund | 100,260.25 |
| Open Space Fund – CD | 5,000.00 |
| Yard Waste Recycling Fund – CD | <u>65,000.00</u> |
| Total Assets | 3,593,690.24 |

| | |
|--|---------|
| <u>VISA Account Reconciliation – Brian</u> | 74.52 |
| Beginning Balance | (74.52) |
| Payments | |

| | |
|--------------------------------|-------------|
| Purchases | |
| USPS – Postage | 96.70 |
| <u>Allentown Parking Auth.</u> | <u>3.50</u> |

| | |
|---|---------------|
| | <u>100.20</u> |
| Ending Balance | <u>100.20</u> |
| | |
| <u>VISA Account Reconciliation – Tony</u> | |
| Beginning Balance | 0.00 |
| Payments | (0.00) |
| Purchases | |
| | <u>0.00</u> |
| Ending Balance | <u>0.00</u> |

SUBDIVISIONS & LAND DEVELOPMENT:

The board heard a request to defer a subdivision review to Lynn Township. Paul D. Kuhn (8703 Muse Road) was in attendance to explain his plan. A new driveway will be applied for through Weisenberg Township once the subdivision is completed. Anthony Werley made a motion, seconded by Richard Bleiler to defer the subdivision plan to Lynn Township for their review and acceptance. Motion carried.

OLD BUSINESS:

2019 Road Material Bids

Anthony Werley moved, seconded by Richard Bleiler, to award a contract to **New Enterprise Stone & Lime Co., Inc.** for Items 1 through 12 (with no bids received on item 11) for their bid on road materials. The lowest bidder for Item # 8 (Cold Patch) was Hei-Way LLC. This was denied on both pick-up and deliveries due to no storage on delivered materials and mileage. Motion carried.

Anthony Werley moved, seconded by Richard Bleiler, to award a contract to **PAPCO** for Items 13 and 14 for their low bid on diesel fuel and 89 Oct. Gasoline. Motion carried.

Anthony Werley moved, seconded by Linda Gorgas, to award a contract to **Asphalt Maintenance Solutions LLC** for Item 15, for their low bid on crack seal. Motion carried.

Anthony Werley moved, seconded by Richard Bleiler, to award a contract to **A-1 Traffic Control Products, LLC** for Item 16, for their low bid on line painting. Motion carried.

2019 Paving Project

Anthony Werley moved, seconded by Richard Bleiler, to award a contract to **New Enterprise Stone & Lime Co., Inc.** for the paving in place on Kecks Road and New Smithville Road for their low bid of \$293,779.20. Motion carried.

Peter Lehr updated the Board on Katem Court. He has been in contact with Kate Tercha to prepare final documents since the 18 month maintenance period is coming to an end. There are a number of easements in the development that Kate Tercha has asked Peter to work on. These drainage and access easements will all have to be compliant prior to the Township taking ownership of the road. Stan Wojciechowski informed the Board that his office sent out a punch list to Kate Tercha regarding Katem Court with no response.

Brian Carl updated the Board regarding West Hills Court (Phase 2). They had a site meeting last week to review the punch list. West Hills has been working on the list and Peter Lehr is currently working on the legal documents. Brian Carl informed the board that during the site meeting it was found that the Township does have snouts in this development. Stan Wojciechowski stated that it appears that all maintenance of the BMP's are the responsibilities of the property owners.

Stan Wojciechowski informed the Board that BIA was onsite to conduct a Phase 1 Bog Turtle Habitat study on New Smithville Road (area of pipe replacement project) and found possible Bog Turtle Habitat. Special measures will be required and work will need to occur after October 1st when the bog turtles go into hibernation. Since the work will be primarily limited to between the existing headwalls we will contact the U.S. Fish & Wildlife Service to see if a phase 2 study can be waived. If a phase 2 study is required it would need to occur between April 15 & June 15 and cost approx. \$5,000.00. It was decided that if we do not hear back from U.S. Fish & Wildlife by April 30th we will precede with the phase 2 study. BIA has prepared a draft of a GP-7 application to submit to PADEP. Review time is approximately 60 business days. We are requesting the DEP to concurrently review the GP-7 with the review by the US Fish and Wildlife. It was noted that engineering and permitting costs will far exceed the cost of the actual work. The timeframes of permitting will also delay the pipe replacement project until after the road is paved, requiring us to cut through the new asphalt.

NEW BUSINESS:

Resolution #2019-9 was approved my motion made by Linda Gorgas, seconded by Richard Bleiler to adopt a joint municipal resolution of the Townships of Heidelberg, Lowhill, Lynn and Weisenberg to create an intergovernmental cooperation agreement to assist in the construction of a pedestrian trail located at the Northwestern Lehigh Recreational Fields for the benefit of the community. Motion carried.

The 2018 Audit for Weisenberg Township was completed by Frey & Co. A complete copy is at the office for review by anyone who is interested. The summary has been advertised and posted on the board.

PUBLIC COMMENT:

Swim Heidelberg / Lynn / Weisenberg / Lowhill- Jan Sutermeister (7795 Hawk View Road) addressed the Board with an update on the community pool proposal near Northwestern Lehigh Middle School. She stated that they are now incorporated as Northwestern Swim and Fitness. They met with a pool architect and engineer to look at the size and scope of a pool for this area. They have a full Board of 8 members and will be conducting a meeting at the end of April.

WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:

Matt Krapf, Deputy Fire Chief, informed the Board that they had 56 calls so far for 2019. They are currently having a hoagie sale with a delivery date of May 2nd. Open house is scheduled for May 11th. Station maintenance will be conducted this month to the HVAC system, CO detectors, outdoor sign lighting and generator. The next I-78 construction project meeting will be held on April 9th @ 6pm at PEMA in Hamburg. A thank you was given to Tony and the Township for allowing the fire fighters to do some training at the maintenance building. On April 13th they will participate in a Mass Casualty Incident Drill at the Northwestern High School. This is in conjunction with the other 3 fire departments in the school district. They will also be doing a tractor trailer joint training with Fogelsville and Yocum Towing on May 20th and 21st at Yocum's location. They would also like to make a public thank you to Kenny Gehringer. He listed the fire department as a beneficiary for an America's Farmer Grant in which the fire

company received a grant totaling \$2,500.00. The department will be doing a photo opt with Ken and his family on Wednesday April 10th at 11am.

EAC COMMENTS:

None

ROADMASTER'S COMMENTS:

Anthony Werley informed the Board that they are currently sweeping roads as it rains. They installed the guide rails on New Smithville Road. The road crew is finishing the grading of dirt roads and getting ready to start paving. Tony & Brian attended a dirt and gravel road class in order to be eligible to receive grant funds.

ENGINEER'S COMMENTS:

Stan Wojciechowski informed the Board that no other field work has been done at Morgan Hills but he has received an email from the developer's rep regarding the outstanding items in order to record the plans. He has also received a call from a surveyor with regards to bidding out misc. site surveying for the developer.

West Hills has received Phase 3 HOP comments back from PennDOT. BIA has reviewed them and has no additional comments on the submission.

Brian stated that he received a call from Kailee at Gary Day's office regarding the trail grant submission. The applications are currently being reviewed. It looked like we may receive a portion of the funds that were requested but not the full amount. If this is the case we could possibly split the work up into smaller phases. BIA will apply for another DCED grant for the same project.

ATTORNEY'S COMMENTS:

Peter Lehr added that his office recorded the additions to the AG security area that was approved by the Board last month. (Stettler & Kinney)

TREASURER'S COMMENTS:

The Board reviewed the statement submitted by Jeff Strauss since he was unable to attend tonight's meeting. The board agreed that Brian would look into another vendor for uniform cleaning for the road crew since the billing from Cintas is still incorrect and our contract ends shortly. The real estate bills were all mailed out at the end of March. The Dunkin Donuts developer has not reimbursed the Twp. for the BIA invoice for their review. The Township will send a final notice on the invoice.

SUPERVISOR'S COMMENTS:

Richard Bleiler asked for further clarification from Brian regarding the dividend checks we received from Selective Insurance for 2015 & 2016. Brian stated that Selective offered dividends to their clients which were the first time we have ever received them on our liability policy. Update was provided on the Adams Outdoor appeal in Lowhill which challenged the validity of their zoning ordinance and the multi-municipal comp. plan. The appeal hearing will take place in late summer.

Linda Gorgas stated that the walking trail at the Northwestern Lehigh Rec. Fields is proceeding and the resolution is currently being signed by all Townships involved.

SECRETARY / ADMINISTRATOR'S COMMENTS:

Brian Carl shared with the board a quote from PA Lawn & Landscaping to over seed & fertilize both fields as well as over seed and rolling of the multipurpose fields. Discussion was held regarding the grass being damaged due to the lacrosse teams using the fields while the grass is still dormant. There is concern that the grass is too new and hasn't had enough time to get established. We will monitor the grass throughout the year. The fields may need a break from use next spring. Brian will contact the lacrosse coaches and make them aware of the issue and the potential for not being able to use the fields for a season in order to allow the grass time to get more established. Motion was made by Linda Gorgas, seconded by Richard Bleiler to approve up to \$6,800.00 for over seeding & fertilizer the year. Applications will be done as needed. Motion carried.

Approval was given to take 3 property owners to enforcement w/ the magistrate. Brian will work with Peter on the complaints.

Brian had a discussion w/ a resident on Musket Rd regarding litter. The resident requested that the Township assist w/ litter cleanup. The Board agreed to pick-up bags of litter that are collected by the resident & his neighbors. Brian recently spoke to Waste Management, Palram & the Gehringers and will follow-up with them regarding trash blowing off of their sites.

EXECUTIVE SESSION:

None

With no further business, Linda Gorgas adjourned the meeting at 7:59 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl
Secretary