

June 8, 2020

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania met at 7:00 p.m. in the Municipal Building, 2175 Seipstown Road, Fogelsville, Pennsylvania where Supervisor Linda Gorgas opened the meeting with the Pledge of Allegiance to the flag of the United States of America. Present were Anthony Werley, Richard Bleiler and Brian Carl. Jeff Strauss, Stan Wojciechowski and Peter Lehr attended the meeting via ZOOM due to the COVID-19 pandemic. The meeting was advertised & conducted in accordance with Act 15. Roll call was conducted on all members and staff.

Minutes of the May 11th, 2020 Board of Supervisors meeting were approved by motion of Richard Bleiler seconded by Anthony Werley. Motion carried.

The treasurer's reports of May 31, 2020 as well as payment of current invoices presented were approved by motion of Anthony Werley seconded by Richard Bleiler. Motion carried.

**Weisenberg Township
Treasurer Report
May 31, 2020**

General Fund Expenses	5/01/20 – 5/13/20	119,681.00
General Fund Expenses	5/14/20 – 5/30/20	18,452.07
State Fund Expenses	5/13/20	7,489.00
Equipment Fund Expenses	5/13/20	-

	<u>Balance as 5/31/2020</u>
General Fund Checking	1,603,403.03
General Fund – CD	726,434.69
State Fund Checking	-
State Fund Money Market	394,856.40
Equipment Fund Money Market	228,001.06
Arcadia Industrial Park Signalization Fund	49,358.67
Recreation Fund	52,606.33
Fire Equipment Fund	49,555.61
Fire Equipment Fund – CD	200,187.74
Fire Tax Fund	4,954.63
General Fund – CD	750,000.00
Road Swap Money Market	0.00
General Fund – CD Traffic Signalization	80,736.44
Capital Projects Fund	175,963.36
Conservation District Fund	13,776.38
Open Space Money Market Fund	10,194.04
Yard Waste Money Market Fund	<u>132,527.79</u>
Total Assets	4,472,556.17

VISA Account Reconciliation – Brian

Beginning Balance	860.89
Payments	(860.89)

Purchases		
	Amazon – COVID -19 supplies	693.64
	Amazon – Camera & Headset for Zoom	311.62
	1&1 – Internet email	27.43
	Lathem Time – Monthly Time Clock	39.00
	Zoom – Monthly Fee	83.41
	USPS - Postage	206.65
	Sprint – Monthly Bill	64.74
	PSATS – Refund Convention Dinner (+)	90.00
	<u>Weis Markets – Sympathy Bouquet</u>	<u>34.55</u>
		<u>1,371.04</u>
Ending Balance		<u>1,371.04</u>

VISA Account Reconciliation – Tony

Beginning Balance	258.35
Payments	(258.35)

Purchases

Responsible Recycling	175.00
<u>Lowes – Lumber – Rec Fields</u>	<u>153.40</u>

328.40

Ending Balance

328.40

SUBDIVISIONS & LAND DEVELOPMENT:

Dunkin Donuts – Final – Land Development – Plan Dated 3/12/2020 (2160 Golden Key Rd.)

Stan Wojciechowski stated that this is a final plan for the Dunkin Donuts. He has reviewed all of the corrections and has given a final comment letter dated June 4, 2020 which includes the steps to sign/record the plans. Tony Werley preferred “No Parking” signs on 863 and Old 22 rather than “No Truck Parking” to deter all vehicles from parking along the road. PennDot will probably ask the Township for a resolution at the appropriate time. The applicant (Dave & Steven Vitez) are fine with this request. Discussion was held regarding the existing building and the proposed improvements. The agreement is that the Dunkin Donuts will not receive a Certificate of Occupancy to operate until the vacant building is completely repaired to the conditions set forth in the resolution. The owners will sign the plans as well as the applicant showing agreement to the repairs by all parties.

Peter Lehr prepared a resolution for the final approval of Dunkin Donuts. **Resolution #20-18** motion was made by Richard Bleiler, seconded by Anthony Werley to approve the final plan of Dunkin Donuts. Motion carried.

OLD BUSINESS:

Resolution # 20-19 motion was made by Anthony Werley, seconded by Richard Bleiler to accept dedication of Militia Road, Musket Road and Musket Court as part of the completed Hunt Meadows Estates subdivision. Motion carried.

Resolution # 20-20 motion was made by Richard Bleiler, seconded by Anthony Werley to accept the dedication of Katem Court as part of Frank Tercha and Kate E.M. Tercha subdivision. Motion carried.

Ordinance # 20-3 motion to set the speed limit of Kecks Road (T-546) between Zeigels Church Road (SR-4003) and Klines Mill Road (T-56) to 30 miles per hour was approved by motion of Tony Werley, seconded by Richard Bleiler. Motion carried.

NEW BUSINESS:

Sean Amey (2267 Heffner Road) is requesting a second driveway on his property because he wants to construct an addition to his house. He intends to perform a lot line adjustment with his neighbor in order to construct this addition and meet the required setbacks. Mr. Amey stated that he doesn't have the option to construct an addition to his home on his existing driveway side because he is too close to that property line.

A request for a 2nd driveway was granted by motion made by Anthony Werley, seconded by Richard Bleiler with the condition that in the future any addition to the home must always remain part of the existing single family house and can never be rented out as a separate living quarters. Motion carried.

PUBLIC COMMENT:

None

WEISENBERG VOLUNTEER FIRE DEPARTMENT'S COMMENTS:

Matt Krapf, Fire Chief, informed the Board that they had 79 calls for the year 2020. All fundraisers have been put on hold until further notice due to COVID-19. 5111 engine is currently at KME getting the new 360 camera installed and the rescue compartment upgraded for the cordless rescue tools. The new 5121 (tanker) truck replacement committee has been receiving drawings from different manufactures and they will get together later in the month to discuss what options are available. The fire station is still operating under the new COVID-19 guidelines and is closed to all non-emergency personal.

EAC COMMENTS:

EAC Chairman, Marty Rakaczewski held a conference call with Brian Carl and the local businesses along 863 for their commitment to cleaning-up roadside litter. We are really happy with their responses to cleaning up the area. They will conduct a follow up call with them to see if there is any room for improvement and just to keep on top of it. We are still waiting to hear from Waste Management regarding trash bin quotes for the parks. The Board commented that it was good to see the EAC working again and thanked Marty for his efforts.

ROADMASTER'S COMMENTS:

Anthony Werley informed the Board that they are paving around the Township. They were also in Lynn Township helping with their paving projects. They recently installed millings on Stony Ridge Road and in two weeks they will be starting to oil and chip roads within the Township. A list of road will be posted on the website shortly.

ENGINEER'S COMMENTS:

Stan Wojciechowski informed the Board that the Valley Road culvert replacement was approved by US Fish and Wildlife to begin construction between October 1st and April 1st. They have submitted an application to DEP to make the culvert larger and are in contact with the supplier for the design of the culvert and the required geotechnical report.

The Township was awarded \$42,317 from the DCED grant for Phase 2 of the trail project. Tony questioned the sidewalks on school property and who would be maintaining it. The school would maintain the sidewalks and the materials used would be black-top sidewalks and not concrete. Stan's office will concentrate on the permitting and design parts of Phase 2 at this time. We will also reapply for the 2020 DCED grant since that is now open for applications.

Updates were provided with the progress of Morgan Hills site construction as well as the status of the Sheets plans and West Hills HOP plans.

ATTORNEY'S COMMENTS:

Peter Lehr informed the Board that there will be an upcoming ZHB meeting regarding a proposed wedding facility that involves Maxatawny Township. He has prepared a draft "offer of proffer" document that would be signed by the Zoning Officer Brian Carl and be submitted as a legal document as part of the ZHB record. It is recommended not to grant a decision until Maxatawny provides comments. This would bring it back to our Zoning Hearing Board to have the option of granting with conditions. Tony had concerns with outdoor entertainment at the facility. Brian stated that this would be addressed at the Zoning Hearing Board if they grant conditional approval. Allen Cerullo asked what the hours of operation were. The application stated 7am to 11pm. Motion made by Richard Bleiler, seconded by Anthony Werley to have Brian sign the document and have it part of case # 2020-4 Appeal, # 310 of the ZHB record. Motion carried.

TREASURER'S COMMENTS:

Jeff Strauss informed the Board that he did not have in person office hours for tax collection due to COVID-19 and everything went smoothly as residents just dropped off their taxes or mailed them in. Jeff gave a comparison of collections 2020 YTD to 2019 regarding unpaid real estate taxes. He reported that we are not seeing any changes due to COVID-19. Our EIT and LST collections have been holding steady as well. Jeff informed the Board that someone tried to hack into the Township's bank accounts and they were knocked out. The Bank has installed more security measures to our accounts and they are keeping an eye on the accounts.

SUPERVISOR'S COMMENTS:

Tony informed the Board that he attended the 6 Township Meeting this morning at Lynn Township. Everything went well and they met in person while maintaining the social distancing of 6 feet apart.

SECRETARY / ADMINISTRATOR'S COMMENTS:

Brian Carl thanked Palram for the donation of bullet proof plexi-glass for use at the Township office. He will be starting on the service counter project this week which will improve security and help with the current COVID-19 situation. We will open the office when we come back from the 4th of July holiday (July 6th) to give Brian enough time to finish the project and keep the drop off/ pick up bucket outside. We will continue to advertise Zoom meeting for the July meetings and slowly transition into regular meetings in the coming months while trying to stay 6 feet apart. Brian informed the Board that the upcoming ZHB meeting has (4) cases on the agenda this month and we are starting the meeting at 5:30pm which will likely go to midnight. Bill McFadden will be dropping by later this week to have the contract signed and payment received for the Dirt & Gavel award for the Valley Road culvert.

EXECUTIVE SESSION:

None

With no further business, Linda Gorgas adjourned the meeting at 8:01 pm for the payment of invoices presented and approved.

Respectfully submitted,

Brian C. Carl
Secretary