

WEISENBERG TOWNSHIP BOARD OF SUPERVISORS' MINUTES

March 10, 2025

2175 Seipstown Rd, Fogelsville, PA 18051

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 pm. Chair-person Linda Gorgas, Vice-Chair Anthony Werley, Supervisor Richard Bleiler, Engineer Stan Wojciechowski, Manager Brian Carl, Solicitor Peter Lehr and Treasurer Jeff Strauss were present.

Pledge of Allegiance – Chairperson Linda Gorgas opened the meeting at 7:00 pm with the pledge to the Flag.

Approval of Minutes – The minutes of the February 10, 2025 Board of Supervisors meeting were approved by motion made by Anthony Werley, seconded by Richard Bleiler.

Treasurer's Report – The treasurer's report of February 28, 2025 as well as payment of current invoices presented were approved by motion made by Richard Bleiler, seconded by Anthony Werley. Motion carried. 3-0

Weisenberg Township

Treasurer Report

February 28, 2025

General Fund Expenses – 2/01/25 – 2/10/25	137,460.24
General Fund Expenses – 2/11/25 – 2/28/25	71,571.97
State Fund Expenses – 2/10/ 2025	0.00
Equipment Fund Expenses – January 2025	23,552.80
Fire Fund Expenses – 1/13/25	2,633.76

Balance as 2/28/2025

General Fund Checking	470,784.58	
General Fund CD	1,595,508.65	Maturs on 09/15/2025
General Fund CD	1,843,102.47	Maturs on 10/13/2025
General Fund CD	1,000,000.00	Maturs on 05/14/2025
State Fund Checking	-0-	
State Fund Money Market	129.66	
Equipment Fund Money Market	163,529.81	
Equipment Fund Money Market CD	139,000.00	Maturs on 05/14/2025
Equipment Fund Money Market-CD	60,000.00	Maturs on 10/13/2025
Arcadia Industrial Park Signalization Repair Fund	15,849.07	
Arcadia Industrial Park Signalization Repair Fund CD	130,000.00	Maturs on 10/13/2025
Recreational Fund	5,312.00	
Fire Tax Fund	172,468.97	
Fire Tax – CD	462,697.51	Maturs on 05/16/2025
Fire Tax – CD	340,000.00	Maturs on 05/14/2025
Capital Projects Fund	172,671.07	
Misc Escrow Accounts	44,885.50	
Conservation District Fund	1,025.06	
Open Space Money Market Fund	5,708.47	
Yard Waste Money Market Fund	4,837.54	
Yard Waste Money Market Fund CD	285,215.62	Maturs on 05/07/2025
Hailey Ct Homeowners Fund	14,773.88	
Hailey Ct Homeowners Fund CD	30,000.00	Maturs on 10/13/2025
Community Center Fund	225,774.76	
Community Center Fund – CD	<u>961,596.10</u>	Maturs on 9/12/2025

TOTAL ASSETS 8,147,870.72

VISA Account Reconciliation – Brian

Beginning Balance			1,891.78
Payments			(1,891.78)
Purchases			
	Zoom	Monthly Fee	15.99
	Urban Land	Seminar	30.00
	Amazon	Light Bulbs	14.99
	1&1	Internet Email	72.26
	Lathem Time	Monthly Fee	54.00
	Carbonite	Computer Backup	131.99
	Valley Wide Signs	Truck Lettering	260.00
	PA DEP	Storage Tank	50.00
	Allentown Parking	Parking	1.00
	Staples	Office Supplies	409.42
			<u>1,039.21</u>
Ending Balance			<u><u>1,039.21</u></u>

VISA Account Reconciliation – Tony

Beginning Balance			0.00
Payments			(0.00)
Purchases			
	Harbor Freight	Tony's Supplies	764.53
	Walnutport Door	Garage Door Rollers	14.85
			<u>779.38</u>
Ending Balance			<u><u>779.38</u></u>

Subdivisions & Land Development**Palram – (Building Expansion) – Land Development – Final Plan Dated 1/17/2025
(9729 Commerce Circle, Kutztown PA)**

Brian Carl reviewed the final plan for the building expansion. The plan proposes the expansion of the warehouse by 53,660 sq.ft. on the eastern side over the existing parking lot. There will be no new employees or additional truck traffic. The intent is to move the items being stored outside to inside the building. LVPC has been given a copy of the land development plan for their review. They have also applied for their NPDES permit. Engineer Stan Wojciechowski, reviewed the comment letter dated February 25, 2025 with the Board and Brian Carl reviewed his comment email dated February 27th, 2025 regarding buffer trees, exterior storage of used pallets and clear panels on the north side of the building. Mr. Szewczak agreed with all comments at the Planning Commission Meeting on February 27, 2025.

Motion made by Anthony Werley, seconded by Richard Bleiler to approve a waiver requirement of a landscape architect design as well as the Final Land Development plan conditional upon Barry Isett's review letter dated February 25, 2025 and Brian Carl's comment email. Motion carried. 3-0

Old Business

Zoning Ordinance – Proposed Amendment

We just recently received the LVPC comment letter and the Ordinance has been advertised for an April hearing and adoption. Table until April to adopt.

Blacksmith Road – Culvert Replacement – Engineering Award

Pricing was received from Barry Isett and KCE for engineering, permitting and design for the new culvert on Blacksmith Road. The project qualifies for low volume road grant funding. Motion was made by Richard Bleiler, seconded Anthony Werley awarding the engineering services to Barry Isett & Associates (design, engineering & permitting) for the Blacksmith Road culvert replacement for \$59,300.00 conditional upon any cost savings that can potentially be had by some of the design work being completed by the program. Motion carried. 3-0

West Hills Court – Project Close-out

Brian Carl stated that Hillwood would like a letter stating that all of their public improvements are completed as part of the West Hills project. Anthony Werley made a motion, seconded by Richard Bleiler to conditionally approve the letter once Brian verifies compliance with all requirements. Motion carried. 3-0

AG Preservation Easement – Tercha Farm – 192.67 acres

Brian Carl stated that he is working with Rocco Beltrami and Kate Tercha to finalize the agreement. This is tabled until April's meeting.

New Business

AG Preservation Easement 7944 Carpet Road – Broadhurst – 21.30 Acres

Motion made by Richard Bleiler, seconded by Anthony Werley to approve the AG preservation easement of 7944 Carpet Road (Jeff & Ellen Broadhurst) 21.30 acres. The Township will contribute \$200.00 per acre. Motion carried. 3-0

2025 Mow & Turf Contract - Award

Motion made by Anthony Werley, seconded by Richard Bleiler to accept the quotes provided by Made-in-the-shade for mowing the (2) athletic fields and the Fire Station as well as fertilizing at the Fire Station and the fields as needed. Motion carried. 3-0

Brian Carl stated that the lower field at Bachelor Road Fields need repairs. There are bumps and a lot of rocks coming through after settling. Made-in-the-shade will bring in topsoil and reseed for \$2800.00. It was discussed to do ½ the field this year and the other half in the fall because the fields are booked solid. Motion made by Richard Bleiler, seconded by Anthony Werley to approve the repairs to the Bachelor Road field. Motion carried. 3-0

2025 Road Materials Bid

Road materials for the upcoming 2025-26 season will be advertised per motion made by Anthony Werley, seconded by Richard Bleiler. These bids will be opened April 14th and awarded at the next board meeting scheduled for April 14th, 2024. Motion carried. 3-0

Resolution # 2025-6 – Escalator Clause for Materials

Resolution # 2025-6 was approved to allow for an escalator clause for bituminous materials by Anthony Werley, seconded by Richard Bleiler. Motion carried. 3-0

Electronic Recycling Event – June 28th

We will be having our electronic recycling event on June 28th from 9am – 11am at the Weisenberg Volunteer Fire Station. The event will be advertised on our website and on Facebook. We will only do 1 event this year. Motion made by Richard Bleiler, seconded by Anthony Werley to approve the event. Motion carried. 3-0

Joint Oil & Line Painting (Lynn Bidding)

The results of the joint oil and line painting bid will be on the agenda for April. This bid is being handled by Lynn Township this year.

Sweitzer Road – Request for Speed Reduction

Brian Carl informed the Board that Sweitzer Road is currently not a posted road so therefore it is 55mph. Brian performed a safe travel speed test and 25mph would be appropriate. Residents (Glenn Wagner & Julian Badesso) were in attendance to request the speed be reduced to 25mph. They are in agreement to reimburse the Township the cost of the Ordinance and the posting of the speed signs. Motion made by Anthony Werley, seconded by Richard Bleiler to advertise an Ordinance for the speed reduction on Sweitzer Road to 25mph and to have the residents reimburse the Township the cost of the Ordinance and signs for Sweitzer Road. Motion carried. 3-0

Public Works Facility – Trees/Fence

Brian Carl informed the Board that the trees behind the maintenance building are creating a mess with dead branches and roots onto neighboring properties. Brian spoke to the neighbors about the situation. Brian suggested we remove the trees and install a privacy fence in its place (approx. 500 feet long). 3 quotes were received. The lowest bid was \$20,929.00 from American Fence to install the fencing. Motion made by Richard Bleiler, seconded by Anthony Werley to approve the quote from American Fence for \$20,929.00 for the installation of a privacy fence behind the maintenance building. Motion carried. 3-0

Public Comment

None

Weisenberg Volunteer Fire Department Comments

Justin Oswald, Fire Chief, informed the Board that they ran 21 calls for the month of February 2025. He reviewed his comment letter dated 3/10/2025 regarding the activity of the fire department for the month of February upcoming events, grants and membership.

EAC Comments

None

Roadmaster's Comments

Anthony Werley stated that they were doing winter maintenance, brush trimming, installing cold patch, tree clean-up and preforming maintenance on equipment. They have also started street sweeping.

Engineer's Comments

Stan Wojciechowski thanked the Board for the culvert award.

Attorney's Comments

None

Treasurer's Comments

Jeff Strauss stated the 2024 audit is moving along smoothly. The liquid fuels payment has not come in yet, but it is expected shortly. The 2025 real estate bills will be going out on April 1st.

Supervisor's Comments

Richard Bleiler stated that the REC commission is looking into oil & chipping the parking lot. Linda asked where the Independent Road property stands. Little to no improvements have been made. Peter said the Township is proceeding with the enforcement and the property will go towards sheriff sale.

Township Manager's Comments

Community Center Update

Brian met with Conestoga this past week. They are working on updated drawings on the building and interior layout. We should have more by next month.

Park Pavilion Grant – Lyon Valley Park

We received a grant for a pavilion at Lyon Valley Park. Since the community center is now going at Lyon Valley Park the pavilion would be better suited across the street on Folk Road. Brian will reach out to DECD to see if we could have an extension of time on the grant as well as changing the location.

2195 Folk Road – Future Park

We will be re-grading the existing upper pad to get a mowable slope vs. a step. Discussion was had on potential items to be built there such as a dog park, outdoor basketball court or pickle ball court. This will be discussed later in the year.

Liesel Gross (LCA) will be joining us next month regarding the County's 537 Plan (Klines Island System) to give us a presentation as we will need to adopt the new plan for our public service area which involves the Pointe West area of the Township that is currently served by public water and sewer.

Executive Session

None

Motion made by Anthony Werley, seconded by Richard Bleiler to adjourn the meeting at 7:41 p.m.

Respectfully submitted,

Brian C. Carl, Township Manager