

WEISENBERG TOWNSHIP BOARD OF SUPERVISORS' MINUTES

March 11, 2024

2175 Seipstown Rd, Fogelsville, PA 18051

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 pm. Chair-person Linda Gorgas, Vice-Chair Anthony Werley, Supervisor Richard Bleiler, Manager Brian Carl, Treasurer Jeff Strauss, Solicitor Peter Lehr, and Engineer Stan Wojciechowski were present.

Pledge of Allegiance – Chair-person Linda Gorgas opened the meeting at 7:00 pm with the pledge to the Flag.

Approval of Minutes – The minutes of the February 12, 2024 meeting were approved by motion made by Richard Bleiler, seconded by Anthony Werley. Motion carried. 3-0

Treasurer's Report – The treasurer's report of February 29, 2024 as well as payment of current invoices presented were approved by motion made by Anthony Werley, seconded by Richard Bleiler. Motion carried. 3-0

Weisenberg Township

Treasurer Report

February 29, 2024

General Fund Expenses – 1/01/24 – 1/08/24	65,511.86
General Fund Expenses – 1/9/23 – 1/31/24	88,088.60
State Fund Expenses – January 2024	0.00
Fire Fund Expenses 1/8/2024	2,387.40
Equipment Fund Expenses – January 2024	0.00

Balance as 2/29/2024

General Fund Checking	780,325.32
General Fund CD	1,500,000.00
General Fund CD	2,030,140.20
State Fund Checking	-0-
State Fund Money Market	2,374.59
Equipment Fund Money Market	41,340.93
Equipment Fund Money Market CD	76,796.50
Equipment Fund Money Market-CD	153,014.02
Arcadia Industrial Park Signalization Repair Fund	5,664.73
Arcadia Industrial Park Signalization Repair Fund CD	86,707.94
Hillwood Signalization	32,876.59
Recreational Fund	74,534.81
Fire Tax Fund	96,307.59
Fire Tax – CD	225,000.00
Fire Tax – CD	435,000.00
Capital Projects Fund	320,543.05
Misc Escrow Accounts	39,085.30
Conservation District Fund	1,016.43
Open Space Money Market Fund	5,660.46
Yard Waste Money Market Fund	4,796.88
Yard Waste Money Market Fund CD	271,577.30
Hailey Ct Homeowners Fund	15,444.72
Hailey Ct Homeowners Fund CD	25,502.34
Community Center Fund	250,148.60
COVID Money	365,390.46
TOTAL ASSETS	<u>6,839,248.76</u>

VISA Account Reconciliation – Brian

Beginning Balance			1,472.21
Payments			(1,472.21)
Purchases			
	Zoom	Monthly Fee	15.99
	1&1 Internet	Internet Email	55.39
	Lathem Time	Monthly Time Clock	54.00
	Lehigh Valley Academy	Zoning Classes Diane	421.68
	Times News	Legal Advertising	635.19
	Microsoft Office	Monthly Fee	17.50
	BH Tubes	Truck # 13	1,084.80
			<u>2,284.55</u>
Ending Balance			<u><u>2,284.55</u></u>

VISA Account Reconciliation – Tony

Beginning Balance			0.00
Payments			(0.00)
Purchases			
	Tractor Supply	Tony’s Supplies	448.76
			<u>448.76</u>
Ending Balance			<u><u>448.76</u></u>

Subdivisions & Land Development

Haaf Subdivision – Preliminary/Final – Plan Dated 1/16/2024 (9867 Weiss Road, Breinigsville, PA)

Cody McCuean of JHA Companies was present to review the preliminary/final plan with the Board. The applicant is the owner of both lots. Lot#1 which fronts on Weiss Road in Weisenberg Township and the residue lot which fronts on Windswept Road in Upper Macungie Township. The plan proposes a lot line adjustment so that Lot#1 will decrease to 7 acres and the residue lot will increase to 8.79 acres. The applicant has agreed to the road improvements along Weiss Road and will comply with all other comments stated in Barry Isett’s letter dated February 27, 2024. Motion was made by Richard Bleiler, seconded by Anthony Werley to approve the preliminary/final plan addressing the comment letter from Barry Isett on February 27, 2024 letter. Motion carried. 3-0

Haaf Sewage Facilities Planning Module – Component 1 (9867 Weiss Road, Breinigsville, PA)

Motion made by Anthony Werley, seconded by Richard Bleiler to approve the sewage facility planning module as recommended in Chris Noll’s letter dated January 23, 2024. Motion carried. 3-0

Weisenberg Township Community Center – Land Development Waiver Request

Resolution # 24-6 – Motion made by Richard Bleiler, seconded by Anthony Werley to approve the resolution to waive applicability of the Subdivision and Land Development Ordinance for the proposed development of the Township Community Center to be located at 2195 Folk Road, Fogelsville PA 18051. Motion carried. 3-0

Old Business

Codification – General Code – Draft Ordinance Review & Advertising

Motion made by Anthony Werley, seconded by Richard Bleiler to approve the advertisement of the codification of Township Ordinances. Motion carried. 3-0

Sale of Old Salt Shed – High Bid \$3,200. Muncibid

Motion made by Richard Bleiler, seconded by Anthony Werley to approve the sale of the old salt shed to the highest bid (\$3,200.00) received by Starfire on MuncibiBid. Motion carried. 3-0

New Business

West Hills Court – Paving Project (motion to advertise)

Motion was made by Anthony Werley, seconded by Richard Bleiler to approve the advertisement for bids on the paving project on West Hills Court. Motion carried. 3-0

Greater Lehigh Chamber of Commerce - Presentation

Kylie Adams-Weiss (Director of Marketing & Design) addressed the Board with all the Greater Lehigh Valley Chamber has to offer municipalities. Their main goal is to stimulate the economy and improve the quality of life here in the Lehigh Valley. They support local businesses and municipalities with social media promotions, press releases and marketing.

Alternate Planning Commission Member Appointment – Tom Gauntner

Motion made by Linda Gorgas, seconded by Richard Bleiler to approve the appointment of Tom Gauntner as an alternate to the Planning Commission Board. Motion carried. 3-0

2024 Mow & Turf Contract – Award

Motion was made by Richard Bleiler, seconded by Anthony Werley to accept the lowest bid made by Made-in-the-Shade for mowing the (2) athletic fields and the Fire Station as well as fertilizing the fields. Motion carried. 3-0

2024 Road Materials Bid (motion to advertise)

Road materials for the upcoming 2024-2025 season will be advertised per motion of Linda Gorgas and seconded by Anthony Werley. These bids will be opened April 8th and awarded at the next board meeting scheduled for April 8th, 2024. Motion carried. 3-0

Resolution # 2024 -7 (Escalator clause for road materials.)

Resolution # 2024-7 to allow for an escalator clause for bituminous material was approved by motion made by Richard Bleiler, seconded by Anthony Werley. Motion carried. 3-0

Electronic Recycling Event – April 27th

We will be having our electronic recycling event on April 27th from 9am – 11 am at the Weisenberg Volunteer Fire Station. The event is advertised on our website and on Facebook. Motion was made by Anthony Werley, seconded by Richard Bleiler to approve a flyer to be placed in the Northwestern Press. Motion carried. 3-0

Joint Bidding – Oil & Line Painting (Lowhill is Bidding)

The bidding is being done by Lowhill Township and will be awarded at the next Board of Supervisors meeting.

Lyon Valley Road – Park Pavilion – Contract Award

Brian Carl informed the Board that we have received another DCED grant for an additional pavilion at the Lyon Valley Road baseball field. Pioneer Pole Building gave a quote to construct this pavilion (18' x 30' with an 8' garage door) which is slightly smaller than the one built at the Weisenberg Fields for \$24,065.00. The Township will do the site work. Motion was made by Anthony Werley, seconded by Richard Bleiler to award the contract to Pioneer Pole Building to construct the pavilion. Motion carried. 3-0

Weisenberg Township Community Center – Design/Build Bid (motion to advertise)

Motion was made by Richard Bleiler, seconded by Anthony Werley to approve Barry Isett to prepare a design build contract and bid package for the construction of the Weisenberg Township Community Center. Motion carried. 3-0

Public Comment

Gerald Rusinko (1609 Kramer Road) addressed the Board with a concern about light signal placement on SR863. His concern is that when you are behind tractor trailers you can't see the light. Engineer Stan Wojciechowski stated that this is a common problem across the Commonwealth and is built to PennDOT's specifications.

Weisenberg Volunteer Fire Department Comments

Brian Carl, Deputy Fire Chief, informed the Board that they ran 42 calls for the year 2024. He reviewed Matt Krapf's comment letter dated 3/11/2024 regarding the activity of the fire department and their members. There is a dine and donate fund raiser (20%) happening at Red Robin on March 26th with a portion of the proceeds going to Weisenberg Volunteer Fire Department.

EAC Comments

The bench was installed and they are awaiting spring so that they can get started on projects they would like to perform in the coming months.

Roadmaster's Comments

Anthony Werley stated they are continuing with brush trimming, installing cold patch and performing winter maintenance. They are also looking to take down the snow fencing in the coming weeks.

Engineer's Comments

None

Attorney's Comments

Peter Lehr informed the Board that he has been in contact with Michael Talago regarding his driveway requirements @ 4787 Winding Road. He is awaiting additional information from the resident and will be addressed at the next meeting.

Treasurer's Comments

Jeff Strauss stated that he has received a partial amount (\$17,280.00) of the Liquid Fuels payment.

Supervisor's Comments

Linda Gorgas asked for an update on the issue at the Joyce Wickett property (2103 Independent Road) regarding the junk on the property. Brian & Peter stated that the magistrate's office (Constable) is having difficulty serving the resident. We will see if the magistrate can use a different constable to serve the notice.

Township Manager's Comments

Community Center Update

Brian Carl updated the Board stating they met with PennDOT regarding the driveway off Seipstown Road. Stan will be getting information to PennDOT for their requirements. Probs were completed for the on-lot septic system and stormwater basin.

Request for additional No Truck Signs

Brian Carl addressed the Board with a request for additional "No Truck Signs" on 863 in order to help guide lost trucks to Commerce Circle so they can turn around and get back to I-78. The Board was okay with additional signage.

Workshop Meeting – March 28th @ 6pm – Plan N.L. Review with Planning Commission Members

A friendly reminder that we will be holding a joint workshop with the Planning Commission, Zoning Hearing Board and the Supervisors to discuss the Multi Municipal Comprehensive Plan for the updates to zoning for uses in the Municipality @ 6pm on March 28th.

Gerhard ZHB Decision

The Zoning Hearing Board granted a variance to Kurt Gerhard for relief to the front yard setback. They were granted a variance of 26' from the front yard setback to put an addition onto their existing cattle barn.

Maintenance Building – Expansion – Update

Brian provided an update on the status of the building.

Walking Trail Project – Update

Stan Wojciechowski has prepared a bid spec for the walking trail project. This is the piece that connects Palram, Weisenberg Elementary School and Waste Management. Brian stated that we have enough grant money left to have this sent out to bid since we have several projects to complete. Motion was made by Richard Bleiler, seconded by Anthony Werley to approve the advertisement for bids for the construction of the walking trail project connecting Palram, Weisenberg Elementary School and Waste Management. Motion carried. 3-0

78EB/863 Signal Update

The signal at 78EB/863 will be constructed in the next couple of months.

Culverts – Creamery & Winding Road

The culverts have been started and the old structures have been removed. Both roads are scheduled to be reopened the first week of April.

The pension audit will be performed in the next coming weeks so we will have an update on this by the next meeting.

Executive Session

None

Chairperson, Linda Gorgas adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Brian C. Carl, Township Manager