

**WEISENBERG TOWNSHIP BOARD OF SUPERVISORS' MINUTES**

May 13, 2024

2175 Seipstown Rd, Fogelsville, PA 18051

The Supervisors of Weisenberg Township, Lehigh County, Pennsylvania held their regularly scheduled meeting at 7:00 pm. Chair-person Linda Gorgas, Vice-Chair Anthony Werley, Supervisor Richard Bleiler, Manager Brian Carl, Treasurer Jeff Strauss, Solicitor Rocco Beltrami, and Engineer Stan Wojciechowski were present.

Public Hearing (Ordinance #2024-2 – Vacating Tercha Road) – A public hearing was held @ 7:00 pm to review and hear comments regarding the vacating of Tercha Road. Rocco Beltrami provided exhibits and information regarding Tercha Road – Ordinance #2024-2. No public comments were received and the hearing was adjourned @ 7:06 pm.

Pledge of Allegiance – Chair-person Linda Gorgas opened the meeting at 7:06 pm with the pledge to the Flag.

Approval of Minutes – The minutes of the April 8, 2024 meeting were approved by motion made by Richard Bleiler, seconded by Anthony Werley. Motion carried. 3-0

Treasurer's Report – The treasurer's report of April 30, 2024 as well as payment of current invoices presented were approved by motion made by Anthony Werley, seconded by Richard Bleiler. Motion carried. 3-0

**Weisenberg Township**

**Treasurer Report**

**April 30, 2024**

General Fund Expenses – 4/01/24 – 4/8/24	533,156.31
General Fund Expenses – 4/09/24 – 4/30/24	55,761.54
State Fund Expenses – 4/08/2024	10,707.05
Community Center Fund Expenses – 4/08/2024	5,712.25
Fire Tax Fund Expenses 4/08/2024	3,381.17

**Balance as 4/30/2024**

General Fund Checking	660,799.59
General Fund CD	1,500,000.00
General Fund CD	2,030,140.20
State Fund Checking	-0-
State Fund Money Market	345,062.12
Equipment Fund Money Market	41,403.17
Equipment Fund Money Market CD	76,796.50
Equipment Fund Money Market-CD	153,014.02
Arcadia Industrial Park Signalization Repair Fund	55,724.69
Arcadia Industrial Park Signalization Repair Fund CD	86,707.94
Hillwood Signalization – Account Closed 4/17/24, transferred to repair fund	-0-
Recreational Fund	81,649.42
Fire Tax Fund	90,771.54
Fire Tax – CD	225,000.00
Fire Tax – CD	435,000.00
Capital Projects Fund	321,048.58
Misc Escrow Accounts	43,337.07
Conservation District Fund	1,017.86
Open Space Money Market Fund	5,668.45
Yard Waste Money Market Fund	4,803.65
Yard Waste Money Market Fund CD	271,577.30
Hailey Ct Homeowners Fund	15,571.80

Hailey Ct Homeowners Fund CD	25,502.34
Community Center Fund	244,828.80
COVID Money	<u>-0-</u>
TOTAL ASSETS	6,715,425.04

**VISA Account Reconciliation – Brian**

Beginning Balance	521.31
Payments	(521.31)
Purchases	
NNA Services	461.44
1&1 Internet	54.39
UCC	144.00
Lathem Time	54.00
Hershey Lodge	689.31
PSATS	45.00
Zoom	15.99
Microsoft Office	74.19
Amazon	81.73
Amazon	69.01
Staples	31.78
Fleet Pride	<u>342.63</u>
	<u>2,063.47</u>
Ending Balance	<u><u>2,063.47</u></u>

**VISA Account Reconciliation – Tony**

Beginning Balance	2,589.85
Payments	(2,589.85)
Purchases	
Hershey Lodge	589.31
Hershey Lodge	77.35
	<u>766.66</u>
Ending Balance	<u><u>766.66</u></u>

**Subdivisions & Land Development**

**Pachucki Minor Subdivision – 1 New Lot – Final Plan – (3341 Militia Road, Kutztown PA)**

Motion made by Richard Bleiler, seconded by Anthony Werley to conditionally approve the final plan subject to Barry Isett’s review letter dated 5/13/24. Motion carried. 3-0

**Pachucki Planning Module – Component 1**

Motion was made by Richard Bleiler, seconded by Anthony Werley to approve the planning module subject to Chris Noll’s letter dated 3/28/24 for the Pachucki sewer planning module. Motion carried. 3-0

**Old Business**

**Tercha Road – Vacating Ordinance #2024-2**

Motion made by Anthony Werley, seconded by Richard Bleiler to approve Ordinance #2024-2 to vacate and abandon the full portion of Tercha Road (TR-588). Motion carried 3-0

## **New Business**

### **Joint Bidding – Oil & Line Painting (motion to award)**

Motion was made by Anthony Werley, seconded by Richard Bleiler to approve the lowest bid received by Midland Asphalt Materials, Inc. @ \$2.48/gallon. Weisenberg Township's portion is 60,000 gallons. (Total: \$148,740.00). Motion carried. 3-0

Motion made by Anthony Werley, seconded by Richard Bleiler to approve the lowest bid received by A1 Traffic Control Products, LLC @ \$580.80/mile for the double yellow center line (Weisenberg Township = 50 miles) and \$316.80/mile for the single white edge line (Weisenberg Township = 10 miles). Motion carried 3-0

### **Forgotten Felines TNR Contract**

Richard Bleiler moved, seconded by Anthony Werley, to approve an agreement with Forgotten Felines and Fidos, Inc. to offer spay/neuter services for stray or feral cats and rabies/distemper vaccinations at a cost of \$40.00 per cat. Statements will be provided to the Township quarterly. Motion carried. 3-0

### **Solicitation Permits**

Brian Carl addressed the Board regarding an increase of solicitation complaints received by residents. Motion made by Anthony Werley, seconded by Richard Bleiler for Brian and Rocco to work on a draft ordinance regulating solicitation within the Township for the next Board of Supervisors meeting. Motion carried 3-0

### **Driveway Ordinance – Waiver Request – 3595 & 3603 Tannery Road**

Robert Mickus (son of property owner Maryann Mickus) Maryann Mickus and Realtor Thomas Huzela were in attendance. Robert addressed the Board regarding 3595 & 3603 Tannery Road. He is requesting a waiver of Section 413.4-D of the Township Driveway Ordinance. He is requesting to have a new shared driveway for the vacant lot @3603 Tanner Road to come off the existing driveway for 3595 Tannery Road, New Tripoli. He insists that the vacated Road is not a driveway it is a road. This section of Tannery Road (T-631) was vacated by Ordinance # 2003-2. Robert Mickus stated that a driveway off Tannery Road is not fiscally possible due to the marshy conditions. It was stated that a survey of the property would help to determine actual boundary lines. Attorney Rocco Beltrami recommended a motion be made without prejudice in order for the resident to come back in with additional information because of the conflicting information being provided. Robert Mickus stated that he does not want to do that. He requested a decision tonight, and he doesn't want to come back. Motion made by Richard Bleiler, seconded by Anthony Werley to deny the waiver request of Section 413.4-D. Motion carried. 3-0

### **Farmland Preservation – Barbara & Kenneth Bollinger – 71.86 Acres (Total – Weisenberg & Lynn) – 7927 Bausch Road**

Motion made by Anthony Werley, seconded by Richard Bleiler to approve the payment by the Township of Weisenberg for the purchase of Agricultural Conservation Easement in partnership with the County of Lehigh for farmland owned by Barbara Bollinger in the amount of \$2,002.00. Motion carried.

### **Farmland Preservation – Kyle L Henninger & Beth A Kramer – 18.78 Acres – 10375 Snyder Road**

Motion made by Richard Bleiler, seconded by Anthony Werley to approve the payment by the Township of Weisenberg for the purchase of Agricultural Conservation Easement in partnership with the County of Lehigh for farmland owned by Kyle L Henninger & Beth A Kramer in the amount of \$3,756.00. Motion carried.

### **Creamery & Winding Road Culvert Replacement – Payment Request #3**

Brian Carl informed the Board that the punch list was completed by Dirt Works Solutions and payment request #3 is ready for payment (\$54,471.00). Motion made by Anthony Werley, seconded by Richard Bleiler to approve payment request #3 contingent upon receiving a revised maintenance bond. Motion carried. 3-0

## **Public Comment**

None

## **Weisenberg Volunteer Fire Department Comments**

Brian Wagner, President for the fire department, informed the Board that they ran 93 calls for the year 2024. He reviewed Matt Krapf's comment letter dated 5/13/2024 regarding the activity of the fire department and their members. The summer picnic will be held on July 15<sup>th</sup>. Also attached to the comment letter is the fire team response data sheet for last month and year to date.

## **EAC Comments**

Marty Rakaczewski gave a presentation of a successful Earth Day event. Mike McCartney would like to update the flower beds at the parks because some of the perennials did not come back. Mike will purchase the materials and the Township will reimburse him.

## **Roadmaster's Comments**

Anthony Werley stated they have completed some pipe replacements over the past month and they also installed cold patching. They helped Lynn Township with a paving project and are currently helping Heidelberg Township with a paving project. The mowing season has begun.

## **Engineer's Comments**

Stan Wojciechowski informed the Board that the contract for the walking trail was signed. The walking trail project will start once school lets out for the summer. They are also working on (3) agenda items for the upcoming Planning Commission meeting on May 30<sup>th</sup>.

## **Attorney's Comments**

None

## **Treasurer's Comments**

Jeff Strauss stated that the Weisenberg Volunteer Fire Department is requesting a \$50K transfer from the Fire Tax Fund to their general account for operating expenses. Richard Bleiler made a motion, seconded by Anthony Werley to approve the transfer of \$50K into the Fire Departments general account. Motion carried. 3-0 Jeff is still working with New Tripoli Bank regarding the fraudulent charges on a Township credit card. A form authorizing Jeff to have the ability to conduct on-line transfers on all Township accounts will be signed by the Board. The second installment was received from Liquid Fuels.

## **Supervisor's Comments**

Richard Bleiler reported that the final count on Night-In-Country was profitable. Insurance for the Rec fields are still being worked on.

Tom Hudack addressed the Board with additional comments and questions regarding the Mickus driveway waiver request on Tannery Road. Discussion was held regarding the vacating of Tannery Road and what the definition of vacating means and the feasibility of developing a driveway for the property.

## **Township Manager's Comments**

### **Community Center Update**

Brian Carl stated that he is still working on additional pricing for the Community Center. New bids on the pavilion at the ballfield will need to be received because the contractor who previously quoted is no longer with CoStars. A successful Electronic Recycling Event was held on April 17. Traffic (speeding) complaints on Holbens Valley Road

have increased. PennDot was notified and one of the Township's electronic radar speed signs have been installed on the road.

**Executive Session**

None

Chairperson, Linda Gorgas adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Brian C. Carl, Township Manager